**Character Reference Letter**

June 18, 20XX

To Whom It May Concern

I am writing this character reference letter for Duke Lloyd. I know Duke since he was a toddler and moved in next to my house. Ever since, I have seen him grow up to be a patient, responsible and compassionate individual, who looks out for other people’s interest more than his own.

When Duke was in high school, he helped me with a lot of volunteer projects, including providing his services for the local nursing home for an entire summer. The dedication with which he supports people is incredible, and I find him to be a pleasure to talk to, as he is exceptionally insightful.

Duke is dependable and honest, as well as courteous. By far, he is the most dedicated young man that I have come across. On many occasions, I have seen both children and adults asking for his advice on specific areas, as his wisdom is as exceptional as he is.

Having always shown a high degree of integrity, responsibility, and ambition; I have personally been intrigued and impressed by his stance on life. I am sure that he will be an asset to any organization, and I am happy to give him my wholehearted endorsement. If there is any additional information that you need about Duke, please feel free to contact me.

Sincerely,

(Sign Here)

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